



**NOTICE OF A WORK AND REGULAR SESSION  
OF THE VINEYARD CITY COUNCIL MEETING  
February 28, 2018 at 6:00 PM**

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Public Notice is hereby given that the Vineyard City Council will hold a Work and Regular Session of the Vineyard City Council meeting on Wednesday, February 28, 2018, at 6:00 pm in the Vineyard City Hall, 240 East Gammon Road, Vineyard, Utah. The agenda will consist of the following:

**AGENDA**

**WORK SESSION**

**1. CALL TO ORDER**

**2. INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

**3. OPEN SESSION – Citizens’ Comments**

(15 minutes)

“Open Session” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

**4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS**

**5. STAFF REPORTS**

- City Manager/Finance Director – Jacob McHargue
- Public Works Director/Engineer – Don Overson
- City Attorney – David Church
- Utah County Sheriff’s Department – Sergeant Holden Rockwell
- Community Development Director – Morgan Brim
- City Recorder – Pamela Spencer
- Building Official – George Reid
- Water/Sewer Operator Sullivan Love - Timpanogos Special Service District - Board Member

**6. DISCUSSION ITEMS**

No items were submitted.

## **REGULAR SESSION**

### **7. MAYOR'S APPOINTMENTS**

Planning Commission.....2 vacancies

### **8. CONSENT ITEMS**

- a) Approval of the January 19, 2018 City Council Retreat Minutes
- b) Approval of the January 24, 2018 City Council Meeting Minutes
- c) Approval of Purchases

### **9. BUSINESS ITEMS**

#### **9.1. DISCUSSION AND ACTION – MAG Hazard Mitigation Plan**

*(15 minutes)*

City Manager Jacob McHargue will present the Mountainland Association of Governments' Hazard Mitigation Plan. The mayor and City Council will take appropriate action.

#### **9.2 DISCUSSION AND ACTION – Naming of Public Lands and Facilities Policy/Application**

*(15 minutes)*

Heritage Commission Chair Tim Blackburn is requesting approval of the Naming of Public Lands and Facilities Policy and Application. The mayor and City Council will take appropriate action.

#### **9.3 DISCUSSION AND ACTION – Lease of 11 Acre Parcel**

*(15 minutes)*

City Manager/Finance Director Jacob McHargue will present a proposal for the use of the 11- acre parcel west of Gammon Park. The mayor and City Council will take appropriate action.

#### **9.4 DISCUSSION AND ACTION – Municipal Code Amendment**

*(15 minutes)*

City Recorder Pamela Spencer will present an ordinance to amend the Municipal Code to add parking restrictions during winter months. The mayor and City Council may act to approve (or deny) this request by ordinance.

#### **9.5 DISCUSSION AND ACTION – Center Street Overpass Permit**

*(15 minutes)*

City Manager/Finance Director Jacob McHargue will present the steps necessary to obtain a permit for the Center Street Overpass to cross the Union Pacific Railroad tracks. The mayor and City Council will take appropriate action.

### **10 CLOSED SESSION**

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of:

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property
- (e) strategy sessions to discuss the sale of real property

## 11 ADJOURNMENT

This meeting may be held electronically to allow a councilmember to participate by teleconference.

The next regularly scheduled meeting is March 14, 2018.

The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Hall, the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

**AGENDA NOTICING COMPLETED ON:** February 26, 2017

**CERTIFIED (NOTICED) BY:** /s/ Pamela Spencer

PAMELA SPENCER, CITY RECORDER



## VINEYARD CITY COUNCIL STAFF REPORT

**Date:** 02/28/2018  
**Agenda Item:** Staff Report  
**From:** Jacob McHargue  
**Department:** Administration  
**Subject:** Garbage pickup day change

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### **Background/Discussion:**

Republic Services recently met with the city to discuss changes to the garbage collection schedule. Due to the high growth around the county, they are making changes to the collection schedules for 5 cities in the county, we are 1 of the 5.

The adjustment in Vineyard will change the collection day for garbage from Tuesday to Wednesday beginning April 4<sup>th</sup>. The collection day for recycling will remain the same.

**Implementation Plan:** Republic Services will be providing the city with an updated calendar as well as marketing material that will be distributed to the residents with the utility bill in March and April. The city will distribute the information electronically with the newsletter, social media posts, as well as updates on our website.



## VINEYARD CITY COUNCIL STAFF REPORT

**Date:** 2/28/2018

**Agenda Item:** 8

**From:** Morgan Brim

**Department:** Planning

**Subject:** Planning Commission Appointments

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**Background/Discussion:**

The Zoning Ordinance allows for up to eight Planning Commission members, five to sit as regular members and up to three alternates members. At this time the Planning Commission desires to fill two recent vacancies. Interviews were held in January and the following names listed below are being recommended to fill those positions.

**Fiscal Impact:** N/A

**Recommendation:**

We are proposing the following planning commission appointments:

- Bryce Brady and Jeff Knighton to be promoted from alternate to regular members.
- Shan Rees-Sullivan and Stanley Jenne to be appointed as alternate members.

I've attached their applications for your review. Both Shan and Stanley have been interviewed by staff and Cristy Welsh, Planning Commission Chair.

**Alternatives:**

**Attachments:**

Applications

**Minutes of the Vineyard City Council Retreat  
Utah Valley Homebuilders Association  
1443 West 800 North #202, Orem, Utah  
January 19, 2018**

**Present**

**Absent**

Mayor Julie Fullmer  
Councilmember John Earnest  
Councilmember Tyce Flake  
Councilmember Chris Judd  
Councilmember Nate Riley

**Staff Present:** City Manager/Finance Director Jacob McHargue, Public Works Director/Engineer Don Overson, City Attorney David Church, Sergeant Holden Rockwell with the Utah County Sheriff's Department, Community Development Director Morgan Brim, Building Official George Reid, City Recorder Pamela Spencer, Planning Commission Chair Cristy Welsh, David Robertson with Lewis Young Robertson and Burningham

**Others in attendance:** Dr. Jeff Thompson with Brigham Young University

**8:30 AM RETREAT**

The retreat began at 8:30 AM with a light breakfast. City Manager/Finance Director Jacob McHargue opened the training at 9:00 AM. Councilmember Chris Judd gave the invocation.

Mr. McHargue introduced Dr. Jeff Thompson with the Romney Institute of Public Management at Brigham Young University (BYU).

Dr. Thompson gave a brief background on how he came to teach at BYU. He presented his training titled "The Zookeeper's Secret: Anatomy of a Calling." Highlights were:

Dr. Thompson described what people thought success was and what success really looked like. He explained that it was a meandering path not a straight line.

Bullet points from his presentation:

- What is a calling, and how do people find it?
- Why is this so important to Millennials? Millennials want a fulfilling career over a secure career.
- Reasons why we work:
  - Job Orientation – work hard for money - economic motives
  - Career Orientation - esteem, recognition, and status motives
  - Calling Orientation – ideological, cause-related motives

- What does a calling mean?
  - Then: the work you are meant to do because of the service you can render
  - Now: my dream job, finding my bliss, work that feels like play
- What can we learn from Zookeepers:
  - Zookeepers lack strong economic incentives and strong status incentives.
  - Zookeepers are highly committed.
    - Why: in a survey that was done:
      - 83 % agreed with the statement “I have a meaningful job that makes a difference.”
      - 87.9% agreed with the statement “Working with animals feels like my calling in life.”
      - 72.0% agreed with the statement “I’m willing to sacrifice non-work time for animal care & conservation.”
- What is a Calling?
  - Theme #1 Hardwiring – Zookeepers are hardwired in a way that suits them for working with animals
  - Theme # 2 Destiny – Zookeepers see the hand of fate in their opportunities
  - Theme #3 Duty to Serve – Zookeepers feel a stewardship toward the animals they serve

Putting it all together:

- Passion: my particular gifts, talents, and interests – Hardwiring
- Place: the organization or location I feel drawn to – Destiny
- Purpose: my cause; the people I want to help or the problem I want to solve – Duty to Serve

Dispelling Millennial Myths About Callings

- Myth: You have to find your “one true calling” to be fulfilled
  - People have many gifts and many ways to use them
- Myth: Your calling is somewhere “out there”
  - A calling is not a destination or a job, but a quest to use your gifts to serve where life has brought you
- Myth: When you find your calling, work will be fun
  - It’s a calling *because* it’s hard
- Myth: When you find your calling, people will notice
  - There are uncelebrated callings all around you. Look for them, recognize them, and be inspired!

Mr. Thompson said that people needed a why and to find their calling. He reminded the group that the three key tools/ingredients were Hardwiring, Destiny, and Duty to Serve.

Mr. Thompson concluded by stating that he was grateful to have found his calling and to be able to work with and talk to people who have a fire in their eyes about what they do. He said that this had shaped him and helped him find ways to use his gifts to serve other people.

A short break was taken at 10:35 AM. The meeting resumed at 10:48 AM.

## **Review of Strategic Plan and 2017 Accomplishments**

### **Review of Accomplishment:**

#### *Utah County Sheriff (Sergeant Rockwell):*

- Filled additional Deputies and a Sergeant position
- Decreased average response time for Priority 1 & 2 calls from 5:56 to 3:39
- Fully-equipped office
- Certified NOVA instructor
- Extra patrols of Vineyard Beach

Councilmember Riley asked if the response times would continue to drop. Sergeant Rockwell replied that 3:39 was a really good response time. He explained that it was an average over the whole year. He noted that in the last two quarters the response time was 2:22. He said that they could look at Priority 1 and 2 calls to see if they could improve on the response time.

Mayor Fullmer asked what Priority 1 & 2 calls were. Sergeant Rockwell explained that Priorities 1 calls were anything in progress. Priority 2 calls were anything where they had to get there quickly but were not in progress. Priority 3 calls were calls where they could contact people on the phone. He stated that he was happy with the response times. There was further discussion about response times.

#### *Building Department (George Reid):*

- Fully certified staff
- Beehive Chapter ICC President (George Reid)
- Laserfiche
- Average of 8.12 days to review residential plans
- Online Permitting allowed us to go paperless
- Contractor Outreach
- Board of Appeals
- Social Media

Councilmember Judd asked what the average turnaround time was for commercial plans. Mr. Reid explained that there were a lot of entities involved with the plan reviews so they took longer. He said that their goal was have the plans turned around within two weeks. Mr. Reid mentioned that Laserfiche would help with automated workflows for plan reviews.

#### *Planning Department (Morgan Brim):*

- Developed Parks and Trails Map
- Established Demographic Report
- Created Geneva small area plan
- Drafted new site plan, sign, and hearing officer ordinances
- Established relationships with local universities and utilized their internship programs
- Increased focus on economic development



- Created a general plan diagnostic report
- Created FYI Forms
- Updated Zoning Map and use matrix

*Public Works Department (Don Overson):*

- Completed \$8.3 million of RDA and CIP Projects
- Enhanced level of service in PW department
  - grew department from 6 to 9 employees
- Created better accessibility to residents
  - Social media outreach
  - Citizen Request module (35 complaints since September launch)
- Continued developing relationships with local entities
  - Facilitate transportation growth

*Recording (Pamela Spencer):*

- Purchase and implementation of Laserfiche
- Retention schedule management plan
- Elections
- Began using iWorQ business license portal
- Issued 135 business licenses and 8 solicitors licenses
- MCO website scheduled to launch the week of 1.22.2018

Ms. Spencer gave a demonstration of the new code. Mr. Brim mentioned how much easier it was going to be to search the code.

*Administration (Jacob McHargue)*

- Increased direct pay customers from 308 to 712
- Attended HR training, began process to become certified
- Dramatic increase in social media presence
  - 1100% growth in reach of posts
- Created GOV 101 section of the newsletter
- Renegotiated UDOT loan
- Finalized the purchase of the Robins property

Mr. McHargue explained that the discussions from the retreat last year were the projects that the departments worked on this past year.

## **STRATEGIC PLAN**

There was a discussion about the strategic plan, transportation, and road funds.

A lunch break was taken at 11:57 AM. Those in attendance participated in a team building exercise. The meeting resumed at 1:09 PM.

Mr. McHargue mentioned that staff was trying to make the elected officials' jobs easier. He said that staff was trying to make council's packets better and asked what council would like to see. Councilmember Judd liked the ability to look at the Dropbox but would like it in one continual

document. Mr. Brim recommended that the items be hyperlinked. Councilmember Riley asked for more detail on some of the consent items such as the purchase items. Mr. McHargue explained that the spreadsheet in the Dropbox separated the items. Mayor Fullmer would like a report summary. Mr. McHargue was willing to do a summary page. Councilmember Earnest requested a background on the item for the new councilmembers and residents. The consensus was to give the agenda and reports to council earlier so they could contact staff before the meeting if they had questions on any of the agenda items or if they wanted to pull something from the consent agenda for further discussion. Mr. McHargue suggested that council reach out to staff before the meeting with any questions they might have about items on the agenda. Mayor Fullmer suggested that when staff posted the agenda they include a statement that asks the residents to contact staff, before the meeting, if they had any questions about individual agenda items. Mr. McHargue felt that they could have a synopsis of what the meeting was going to be about ahead of time and include contact information for the owner of the agenda item. Councilmember Judd asked when council should expect a copy of the agenda in the Dropbox. Mr. McHargue explained that the draft agenda was placed in the Dropbox the Monday before the meeting. Ms. Spencer stated that her goal was to post the final agenda the Monday before. She explained her concerns. She would like the deadline for agenda reports to be earlier. Mr. Brim suggested that they have a drop-dead deadline. Ms. Spencer asked to have the deadline the Thursday before the next council meeting and to be able to put the draft agenda and items in the Dropbox that day, which would give council until the following Monday to review the items and express any concerns they might have.

Mr. McHargue explained how the budget items were approved. He asked if council wanted staff to streamline it more. Councilmember Flake said that staff could put in the consent line “items previously approved in budget.” Mr. McHargue suggested that he could note it in the spreadsheet. Councilmember Earnest asked if he should be contacting the department heads if he had questions on any of the agenda items. Mr. McHargue replied in the affirmative. There was further discussion about council meetings. Ms. Spencer felt that council needed more than the original 48 hours they had requested. Consensus was to have the draft agenda and reports placed in the Dropbox the Friday before the next council meeting. Councilmember Flake stated that he wanted to see more historical or background information in the reports. The discussion continued.

## **REVIEW OF RDA PROJECTS, BUDGET, AND PRIORITIES**

Mr. McHargue reviewed the RDA projects, their costs, and timelines. Highlights were:

2017 Bond	\$ 30,476,182
2016 Bond – UDOT funds	\$ 14,647,640
Housing Fund	\$ 2,716,381
Fund Balance	\$ 5,100,393
Total	\$ 52,940,596

### **Approved Projects:**

Project Name	Amount	Estimated Timeline
Anderson Westside	\$ 7,486,760	18 Months
Anderson Eastside	\$ 18,085,914	3 Years
Water Tank	\$ 5,000,000	12 Months

There was a discussion about the water tank.

234	Groundwater (big box site)	\$ 5,000,000	5 Years
235	Concrete Removal (big box site)	\$ 2,500,000	5 Years
236	There was a discussion about the big box site.		
237	Irrigation Pond	\$ 1,500,000	3 Months
238	RMP Agreement	\$ 1,165,270	3 Months - Paid
239	Concrete Crushing	\$ 155,714	Ongoing
240	There was a discussion about concrete crushing.		
241	Transite Removal	\$ 102,264	Ongoing
242	Forge Remediation	\$ 87,275	1 Month
243	650 North	\$ 175,090	1 Month
244	1050 North	\$ 1,000,000	5 Years
245	<u>Mill Road Lighting</u>	\$	6 Months
246	Total	\$ 42,258,286	

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248 **Projects Waiting for Approval:**

249	Parking Structure	\$ 15,600,000	12 Months
250	There was a discussion about the parking structure and bonding.		
251	Main Street Extension	\$ 3,900,000	18 Months
252	Mill Road Extension	\$ 4,100,000	5 Years
253	Center Street Overpass	\$ 8,000,000	6 Months
254	FrontRunner Station	\$ 5,000,000	18 Months
255	Rail Spur	\$ 17,000,000	3 Years
256	Connector Extension	\$ 3,000,000	3 Years
257	Walmart Buy Down	\$ 1,742,400	5 years
258	Walmart Infrastructure	\$ 4,000,000	5 years
259	<u>Geneva Nitrogen</u>	\$ 4,978,493	<u>2 years</u>
260	Total	\$ 67,320,893	

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262 Total Cost of the Projects \$105,979,179

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264 Three Projects for the 2017 Bond Funds:

265	Anderson Westside	\$ 7,486,760
266	Anderson Eastside	\$ 18,085,914
267	<u>Water Tank</u>	\$ 5,000,000
268	Total	\$ 30,572,674

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270 Mr. McHargue explained how the Fund Balance worked. Mr. Church said that the anticipated  
271 amount in the Fund Balance was assuming that everyone paid taxes and that the administrative  
272 and overhead cost did not increase. Mr. McHargue stated that assuming that they were able to get  
273 more increment in than they had to spend, they could add an additional \$10 million above  
274 current obligations. Mr. Church said that this assumed no big tax payers fail to pay. Mr.  
275 McHargue added that this was also assuming that there was a mild growth rate. There was  
276 further discussion about the Fund Balance. Mr. Robertson mentioned that the money in the Fund  
277 Balance needed to be spent.

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279 Mr. McHargue explained that some of the projects could be up to five years out. There was a  
280 discussion about the WatersEdge reimbursement and the Housing Fund.

Mr. McHargue mentioned that with all of the approved projects they still needed an additional \$10 million.

**Debt Obligations:**

<b>Contract</b>	<b>Amount</b>	<b>Payoff</b>
2015 Bond	\$14,541,000	2031
2016 UDOT Bond	\$14,724,579	2027
2017 Bond	\$30,624,000	2036
Anderson UVU	\$ 4,056,884	2021
Anderson Megaplex	\$ 5,412,227	2046
WatersEdge	\$23,000,000	2046
<u>Total Debt</u>	<u>\$92,358,690</u>	

Mr. McHargue said that if the RDA chose to do some of the other projects, instead of the rail spur removal, they would be done as partnerships. There was a discussion about road impact fees and the rail spur removal. Councilmember Riley felt that there was enough support to have a tax to get the overpass built. There was a discussion about bonding against the sales tax revenue.

Councilmember Riley reiterated that there was enough support from the residents to complete the overpass. Mr. Church said that it was important to get it built so that everyone who builds a home near it knew it was there. He added that everyone that had already built paid the impact fees and the city needed to spend the funds. There was further discussion about how to fund the overpass, the FrontRunner Station, and parking structures. Councilmember Riley felt that the FrontRunner Station had to be built and did not want to cut corners on the city's vision of the area.

There was further discussion about the rail spur removal. Councilmember Flake felt that removing the rail spur was a risk worth taking. Mr. Overson recommended that the city require Union Pacific to give some concessions.

A short break was taken at 2:57 PM. The meeting resumed at 3:05 PM.

**PRIORITIES AND ASSIGNMENTS FY 2019**

Mr. McHargue stated that they would be discussing the City's priorities for the coming budget year.

- Recreation – Youth Soccer – it could run at a net zero for the first year. There would be a onetime cost for goals, equipment, etc. Other sports would cost the city money. Councilmember Earnest asked about the Li'l Sports League. There was a discussion about the Li'l Sports League and other cities' programs. Mr. Overson asked about the financial costs to the parks budget for striping the fields, etc. Mr. McHargue replied that it would be covered by the entry fees.
- Flag Football – 12 years and younger and separate adult flag football
- Send out a survey to the residents about retail restaurants, businesses, etc. that they would like to see in Vineyard
- Send out a survey to the residents about the General Plan
- Software program for the General Plan (He used example of the Eagle Mountain interactive map for their General Plan)

- Marketing firm to produce and run surveys for the city – third party, not create a bias, use universities
- Develop a plan for the parks and open space
- Consultant groups for Economic Development and General Plan – They would develop market studies to target industries, develop an infrastructure plan, etc. There was a discussion about EDCUtah and retail business conferences
- Hold a “First Friday New Business” Conference – invite guests to present and also invite potential Vineyard businesses to the conference
- Bring IT in-house or switch to a larger company to meet our growing needs
- Fiber infrastructure – the developer recorded an easement over their entire land that gave the right to First Digital to provide services
- Public WiFi – in parks, etc.
- Hire an arborist to review every tree in the city before the city pays for replacement of dead trees. There was a discussion about the trees throughout the city and specifically the WatersEdge development.
- Fire and EMS - Fire station required within five years after reaching 7500 Equivalent Residential Unit (ERUS). Mr. Overson said that as fast as land was selling and developing the city could not wait until they needed the fire station to decide where they were going to put it. Mr. McHargue stated that he had spoken with UVU to partner on a building on their site with their Fire Academy.
- Additional space for the Sheriff’s Office. There was further discussion on the Sheriff’s office and a fire station.
- Facilities at Gammon Park – plan to remove the old house, cottonwood trees, and the concrete path. Plans for a Library in the front part of the old offices/Town Hall. Use old council chambers for rec programs and also allow people to rent it out.
- Public works facility on the north end of the city near the Lindon Marina.
- Alpine School District was looking at purchasing additional property for another elementary schools.
- Usable open space. Making sure the land was being used appropriately.

Mc. McHargue said that he would take the information from today’s meeting and work on a budget. He said they would be holding a budget meeting with council in the near future.

Sergeant Rockwell mentioned the Vineyard was eligible to have a representative sit on the North Valley Animal Special Service District Board.

Mayor Fullmer asked council to let her know if they wanted to sit on any boards or commissions. Mr. McHargue suggested that staff be included as well.

## **ADJOURNMENT**

**Motion:** COUNCILMEMBER JUDD MOVED TO ADJOURN THE MEETING AT 4:09 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

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MINUTES APPROVED ON: \_\_\_\_\_

CERTIFIED CORRECT BY: /s/ Pamela Spencer  
PAMELA SPENCER, CITY RECORDER

**MINUTES OF A WORK AND REGULAR SESSION  
OF THE VINEYARD CITY COUNCIL MEETING  
240 East Gammon Road, Vineyard, Utah  
January 24, 2018 at 6:00 PM**

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**Present**

Mayor Julie Fullmer  
Councilmember John Earnest  
Councilmember Tyce Flake  
Councilmember Chris Judd

**Absent**

Councilmember Nate Riley

**Staff Present:** City Manager/Finance Director Jacob McHargue, City Attorney David Church, Sergeant Holden Rockwell with the Utah County Sheriff's Department, Community Development Director Morgan Brim, City Planner Elizabeth Hart, Water/Parks Manager Sullivan Love, Building Official George Reid, City Recorder Pamela Spencer, Planning Commission Chair Cristy Welsh

**Others Present:** Resident Mike Lee living in The Shores subdivision, James Gilbert with Gilbert and Stewart, and Laura Lewis with Lewis, Young, Robertson and Burningham, Bronson Tatton with Flagship Homes/Waters Edge

**6:01 PM      WORK SESSION**

Mayor Fullmer called the meeting to order at 6:01 PM. Councilmember Flake gave the invocation.

**OPEN SESSION – Citizens' Comments**

Resident Mike Lee living in The Shores subdivision presented the council with a map of the detention pond and trail in his subdivision. He asked if the city could move the trail, that was to be currently located next to his home, to the north part of the pond. Mayor Fullmer stated that staff would look into his request.

**MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

Councilmember Earnest reported that he attended a business meeting of the Utah Valley Chamber of Commerce. He felt that they were doing a great job of trying to merge business and local politics. He explained that they had three objectives, to make sure that: Education alignment was within the needs of industry, transportation infrastructure was a priority, and taxes supported education. He mentioned that Senator Bramble lead out on a number of these topics. He felt that the meeting was intended to be a positive link between business and local government and to ensure good communication.

Councilmember Judd mentioned that he had sent out an invitation to members of the council and some city staff about an economic breakfast hosted by his employer. He said that the presenter would be Natalie Gochmour with the David Eccles School of Business, Kem C. Gardner Policy Institute and also the Chief Economist for the Salt Lake Chamber of Commerce. He stated that they would need to RSVP if they wished to attend. He reported that he attended a meeting about economic development with Brandon Fugal. He said that Mr. Fugal talked about the Point of the Mountain, the prison site redevelopment, and Vineyard office and retail growth.

Councilmember Flake reported that 300 of 1200 bills were introduced to the legislature to be acted upon. He mentioned that the House had passed a bill about fireworks. He said that HB 15 was in committee and dealt with some of the fee charging responsibilities. He suggested that everyone let their legislators know how they felt about the bills. He explained that all bills were public and available on the legislature's website.

Mayor Fullmer reported that on the Saturdays during the legislative session there would be opportunities to discuss issues in Vineyard with legislators. She invited everyone to attend the State of the City address on January 27 at 11:00 AM. Mayor Fullmer explained that the next regular council meeting was scheduled to be held on February 14 and asked council if they wished to hold the meeting as scheduled or cancel it. Council agreed to cancel the meeting. She reported that she would still be meeting with the state legislators and entities around the valley about issues and projects in Vineyard.

## **STAFF AND APPOINTMENT REPORTS**

Youth Council Advisor – Jim Welsh – Mr. Welsh introduced himself. He mentioned that he was a two-time resident of Vineyard and had grown up in Utah. He explained that he had been part of the Provo City Youth Council and that his wife was the current chair of the Vineyard Planning Commission. He reported that he had attended the Local Officials Day at the Legislature along with 11 Youth Council members. He explained the itinerary that the youth attended: A morning Committee Session which addressed sexual harassment and bullying in schools. They then went to the Salt Palace where they meet with local leaders, Senator Henderson and Governor Herbert. They attended a discussion meeting lead by Jennifer Napier-Pearce with the Salt Lake Tribune. He mentioned that there were currently 17 youth signed up for the Youth Council. He added that one of Vineyard's Youth Council members won tickets to the Hamilton Musical.

City Manager/Finance Director – Jacob McHargue – Mr. McHargue reported that he attended his first North Pointe Board meeting where he was appointed to be on their Finance Committee. He reported that the City Council held their annual retreat where they talked about goals for the coming year, The Redevelopment Agency, etc. He reported that he met with the Utah League of Cities and Towns, at the Local Officials Day at the Legislature, where they discussed moderate to low income housing. Mr. McHargue reported that staff had been given instructions by the council to contact the property owner to the north of the detention pond in The Shores subdivision, which was Perry Homes. He mentioned that the lot to the north was originally designated as a clubhouse. He said that Vineyard had an easement on the south side of that lot, which was north of the detention pond. He said that staff had asked Perry Homes to participate in the construction of the detention pond in the amount of \$27,000. Perry Homes told staff that the



city was welcome to use the property for construction staging but they were not willing to participate. Mr. McHargue stated that the council had three options:

- Option A – Move forward with the way it was bid, at a cost of \$125,000.
- Option B – Don't fill in the pond on the north end. It would include increased landscaping costs but less fill costs and the landowner on the north would have a gap and they would never be able to fence their yard. This would save the city just over \$10,000. He mentioned that staff brought this up with Perry Homes. Councilmember Judd asked if this would affect Mr. Lee. Mr. Church replied that it was an easement for detention only.
- Option 3 – Do the engineering work and slope the pond to only one spot.

There was further discussion about the options. Councilmember Flake suggested that they go with the second option. Mr. Lee asked if they could move the pond further north. Mr. Love explained that there were pipes that already existed and they needed the corridor to do maintenance. Council agreed on Option B.

Public Works Director/Engineer – Don Overson – Mr. Overson was excused.

City Attorney – David Church – Mr. Church had no new items to report.

Utah County Sheriff's Department – Sergeant Holden Rockwell – Sergeant Rockwell presented the Sheriff's department's report for the 4<sup>th</sup> quarter of 2017. Highlights were:

Year 2017	Total Calls	Officer Generated Calls	Public Generated Calls	Incidents	Arrests	Traffic Stops	Violations	Citations
3 <sup>rd</sup> Qtr.	1280	637	643	322	41	452	169	106
4 <sup>th</sup> Qtr.	1342	737	605	276	27	428	187	113

**Response time 3<sup>rd</sup> Qtr.**

Priority 1-2                      2:53 response time  
Priority 1-2                      528 number of calls

**Response time 4<sup>th</sup> Qtr.**

Priority 1-2                      2:22 response time  
Priority 1-2                      574 number of calls

**Nature of Incidents 3<sup>rd</sup> Qtr.**

Burglary/Theft                      21  
Assault/Domestic Violence                      26  
Drugs/Alcohol                      18

**Nature of Incidents 4<sup>th</sup> Qtr.**

Burglary/Theft                      32  
Assault/DV                      25  
Drugs/Alcohol                      13

Sergeant Rockwell presented an interactive map showing locations for the different types of calls.

Sergeant Rockwell presented the 2017 Annual Report. Highlight were:

Year	Total Calls	Incidents	Arrests	Traffic Stops	Violations	Citations
2016	3271	811	93	504	500	316
2017	4882	1245	164	1284	717	439

**Response times 2016**

Priority 1-2                      5:56 response time  
Priority 1-2                      946 number of calls

**Response times 2017**

Priority 1-2                      3:39 response time  
Priority 1-2                      1802 number of calls

**Nature of Incidents 2017**

Burglary/Theft	104
Assault/Domestic Violence	84
Drugs/Alcohol	65

Councilmember Judd thanked the Sheriff's Department for the drop in their response times. Councilmember Earnest explained that a 2:22 response time was fast, beating the fire department's time.

Community Development– Director Morgan Brim and Planning Commission Chair Cristy Welsh  
Mr. Brim reported that a UVU Design Workshop Class would be working on a design for the future promenade and connection to the lake. He stated that they would be providing a wall-size map that would show the promenade with detailed drawings of how it could go together. He added that they would also be including a design for what an at-grade crossing would look like if the promenade were to extend further east. He said that the class would be looking at the lake frontage and incorporating design standards for pocket parks, etc. He mentioned that the class should be ready to present their designs in April. Mr. Brim reported that the city had three interns. The newest intern would be working on a Heritage Plan. She would be looking at possible locations for displays throughout the city and a possible walking tour. Mr. Brim reported that the city would be hosting their first General Plan open house on March 8 at Franklin Discovery Academy.

Chair Welsh reported that Planning Commission had a site visit at the Edgewater development where they were wanting switch out approved amenities for a dog park. She explained that some of the residents did not want the park that close to their properties. The commission suggested that the developer add landscaping to screen the area and include lighting as well. She reported that the commission would be revisiting the drive-thru code because they needed a balance between form and function.

City Recorder – Pamela Spencer – Ms. Spencer had no new items to report.

Building Official – George Reid – Mr. Reid reported that the Board of Appeals met to discuss an appeal submitted by the Vine Apartment Complex in regards to an unvented attic assembly. The board concluded that the unvented attic assembly as originally designed was acceptable given Utah's dry climate.

Water/Parks Manager Sullivan Love – Mr. Love had no new items to report.

**DISCUSSION ITEMS** – No items were submitted.

**6:42 PM      REGULAR SESSION**

**MAYOR'S APPOINTMENTS**

**7.1 DISCUSSION AND ACTION – Vineyard Youth Council Advisor**

Mayor Fullmer will present her recommendation for the appointment of the Vineyard Youth Council Advisor. The mayor and City Council will take appropriate action.

191 Mayor Fullmer explained that Mr. Welsh had run a youth program in the past. She said that he  
192 had already recruited 17 members to participate on Vineyard's Youth Council. Mayor Fullmer  
193 mentioned the events and other activities that he was getting the youth involved in. Council  
194 agreed to Mayor Fullmer's appointment of Jim Welsh as the Vineyard Youth Council Advisor.  
195

## 196 197 **CONSENT ITEMS**

- 198 a) Approval of the January 10, 2018 City Council Meeting Minutes
  - 199 b) Final approval of Waters Edge – The Springs Plat C
  - 200 c) Final approval of Waters Edge – Westbrook Plat D
  - 201 d) Final amended approval of Waters Edge – The Lochs Plat C
  - 202 e) Approval of Purchases for sidewalk repair and ADA compliance
- 203

204 Mayor Fullmer stated that the Community Development Director had asked for further  
205 discussion on item b. She called for a motion.  
206

207 **Motion:** COUNCILMEMBER JUDD MOVED TO REMOVE ITEM B FROM THE CONSENT  
208 ITEMS FOR FURTHER DISCUSSION AND TO APPROVE ITEMS A, C, D, AND E.  
209 COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER,  
210 COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER  
211 RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.  
212

## 213 **b) DISCUSSION – Final approval of Waters Edge – The Springs Plat C**

214 Mr. Brim explained that this met the preliminary plat approval. He stated that they needed to add  
215 a condition. He said that there was land deeded to the city, however, they only wanted a portion  
216 of it for a trail. They did not want the open space by the houses. He said that staff was asking  
217 council to approve the plat with the condition that prior to recording, staff work out which piece  
218 of land needed to be kept by the city for a trail and which portion needed to be deeded back to  
219 the developer. He stated that they needed to have clear delineation of parcel ownership. Mayor  
220 Fullmer asked where the land was located and what portion would be the city's. Mr. Brim  
221 explained that the city would own the right-of-way for the trail and the detention pond with the  
222 remainder going back to the developer. He added that the city did not want to own the common  
223 area. Bronson Tatton with Flagship Homes/Waters Edge explained that there was already HOA  
224 landscaping that they could extend into the land deeded back to them.  
225

226 Mayor Fullmer called for further questions. Hearing none, she called for a motion.  
227

228 **Motion:** COUNCILMEMBER JUDD MOVED TO APPROVE THE PROPOSED FINAL  
229 PLAT FOR THE SPRINGS AT WATERS EDGE PLAT C WITH THE PROPOSED  
230 CONDITIONS INCLUDED IN THE STAFF REPORT ADDING CONDITION NO. 4. THE  
231 CITY AND THE DEVELOPER WILL COORDINATE OWNERSHIP OF THE OPEN SPACE  
232 IDENTIFIED AS PARCEL A ON THIS PROPOSED THE SPRINGS AT WATERS EDGE  
233 PLAT "C" AND PARCEL A OF THE SPRINGS AT WATERS EDGE PLAT "B" AND WILL  
234 PROVIDE REQUIRED TRAIL AND DETENTION DEDICATION TO THE CITY.  
235 COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER,  
236 COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER  
237 RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.  
238  
239  
240  
241  
242

243 **BUSINESS ITEMS**

244  
245 **9.1 DISCUSSION AND ACTION – Fiscal Year 2016-2017 Audit Report**

246 Auditors Gilbert and Stewart Certified Public Accountants will present the annual financial  
247 audit report for fiscal year 2016-2017 for consideration and possible approval by the  
248 Council.

249  
250 Mayor Fullmer turned the time over to James Gilbert with Stewart and Gilbert.

251  
252 Mr. Gilbert reviewed the Annual Financial Report. Highlights were:

- 253
- 254 • Pages 1 & 2 – Independent Auditor’s Report – Mr. Gilbert stated that the city received an  
255 “unmodified opinion” which was the highest they could receive.
  - 256 • Page 5-11 Management Discussion and Analysis section – A brief synopsis of what  
257 happened during the year
  - 258 • Pages 15, 16, and 17 Statement of Net Position and Statement of Activities – Mr. Gilbert  
259 explained that these were the Balance Sheet and Income Statements for the city. It was an  
260 attempt to put the city on a full-accrual basis just a like for-profit entity.
  - 261 • Pages 18 & 19 – Balance Sheet – Governmental Funds - Modified accrual basis.  
262 Budgetary basis used for revenues and expenditures. Mr. Gilbert explained the different  
263 Fund Balances and any changes.
  - 264 • Pages 20 & 21 Reconciliations of Balance Sheets of Government Funds to the Statement  
265 of Net Position
  - 266 • Pages 22 & 23 Statement of Net Position – Proprietary Fund - Revenues and Expenditure  
267 of the enterprise funds. There was a discussion about appreciations.
  - 268 • Pages 24 & 25 Cash Flow Statements for the Enterprise Funds
  - 269 • Pages 26 – 44 Footnotes to the Financial Statements
    - 270 ○ 35 – 36 Capital Assets
    - 271 ○ 37 Detailed Bond Schedule
  - 272 • Pages 47-51 Note to Required Supplementary Information Schedules
    - 273 ○ Pages 50-51 Schedules of the Proportionate Share of the Net Pension Liability
  - 274 • Page 55 Government Auditing Standards and State Compliance Audit Guide – There  
275 were no findings to report.
  - 276 • Governance letter to determine if there were any difficulties during the audit
- 277

278 Mr. Gilbert mentioned that the staff was helpful in getting them the information they needed to  
279 complete the audit and make the decision.

280  
281 Councilmember Judd observed that the report went back and forth from Town of Vineyard and  
282 Vineyard City. Ms. Spencer replied that the original certificate stated that they were a “town  
283 known as Vineyard” and have since received a certificate declaring the town a city.

284  
285 Mayor Fullmer called for a motion.

286  
287 **Motion:** COUNCILMEMBER FLAKE MOVED TO ACCEPT THE FINDINGS OF THE  
288 AUDIT AS SO STATED. COUNCILMEMBER JUDD SECONDED THE MOTION. MAYOR  
289 FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE.  
290 COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

291  
292  
293 **CLOSED SESSION – No closed session was held.**

294 **ADJOURNMENT**

295  
296 Mayor Fullmer called for a motion to adjourn the meeting.

297  
298 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 7:01 PM.  
299 COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER,  
300 COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER  
301 RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

302  
303 The next regularly scheduled meeting will be February 28, 2018.  
304  
305  
306  
307  
308

309 MINUTES APPROVED ON: \_\_\_\_\_

310  
311 CERTIFIED CORRECT BY: /s/ Pamela Spencer  
312 PAMELA SPENCER, CITY RECORDER  
313  
314  
315  
316  
317  
318



## VINEYARD CITY COUNCIL STAFF REPORT

**Date:** 02/28/2018

**Agenda Item:** Purchasing Consent

**From:** Jacob McHargue

**Department:** Sewer & Basement Finish

**Subject:** Lift Station Change Order and Furniture Purchase for office basement

---

### **Background/Discussion:**

We are working on a project to replace pumps in sewer lift station #1. The budget that was approved for the project was 50,000. As we began the project, we ran into a few electrical problems that need to be solved and that is the cost increase of \$4,000

Midwest Commercial Interiors has a 5-week lead time on the basement cubicles so we need to have the costs approved tonight.

### **Fiscal Impact:**

Lift Station Project - \$4,000

the money will be pulled from another project within the sewer fund, the overall sewer budget will not be impacted.

Office Basement Furniture - \$15,000 see attached quote.

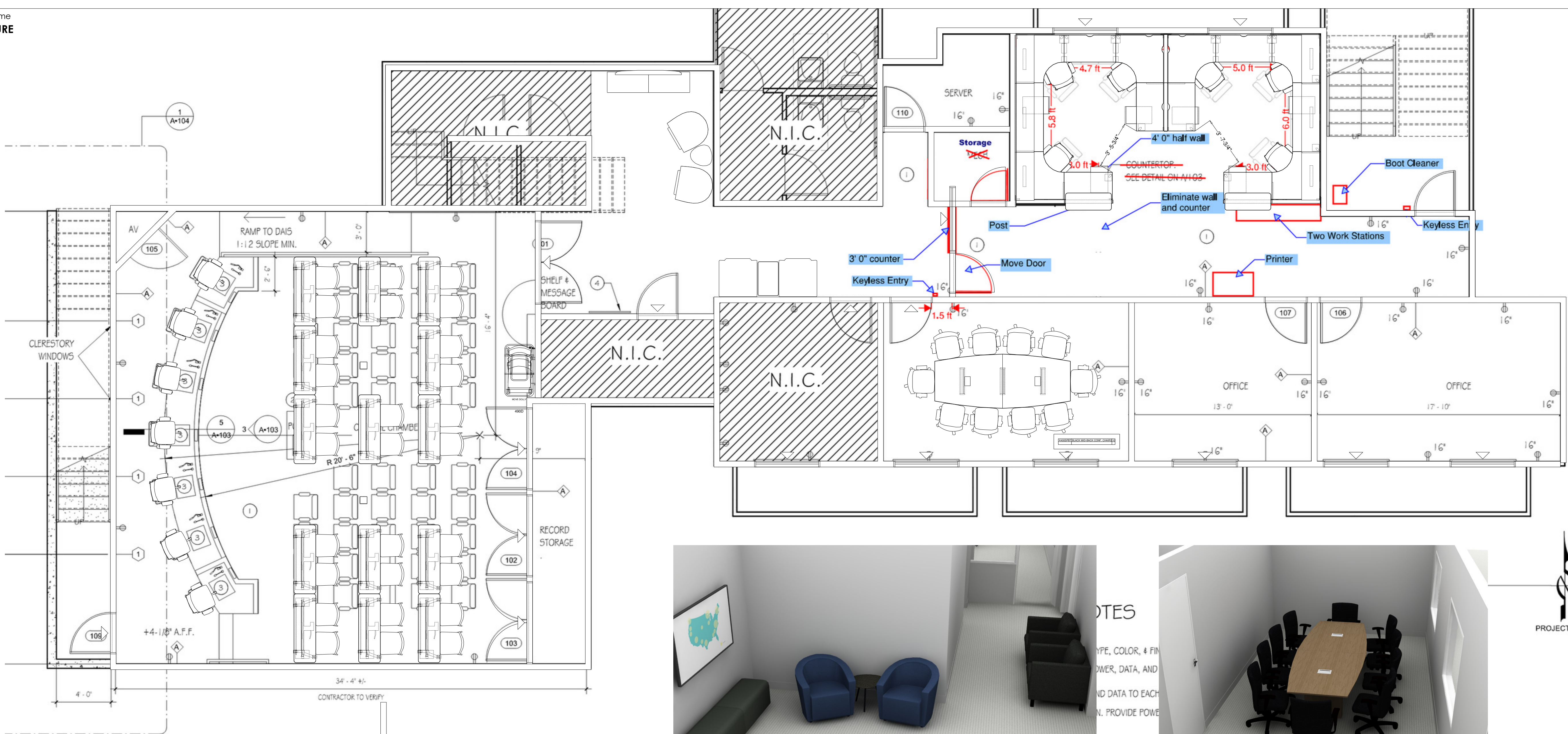
### **Recommendation:**

We recommend that you approve the additional cost necessary to complete the projects.

# Purchasing Report

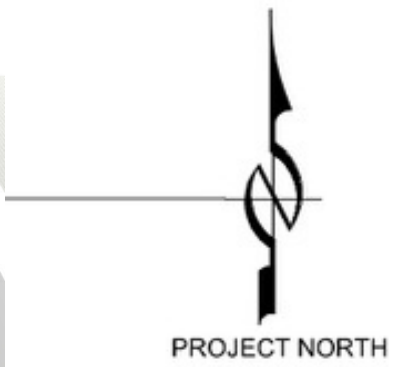
Item	Description	Vendor	Price	Account
Lift Station Pump Repair	Overages for lift station pump repair project		\$4,000	52-4025
Basement Furniture	Cubicals for Basement	Midwest Commercaill Interior	\$15,000	10-4325





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N. PROVIDE POWER







## MIDWEST COMMERCIAL INTERIORS

987 S. West Temple  
Salt Lake City, UT 84101  
Main: 801.359.7681  
Fax: 801.355.2713

## Quotation 152341

Quote Date 2/7/2018  
Customer Order  
Customer 074782  
Terms Net 15 Days  
Account Representative  
Robyn Candice Team





**Quote To** JACOB MCHARGUE  
TOWN OF VINEYARD  
E GAMMON ROAD  
VINEYARD, UT 84058

**Ship To** JACOB MCHARGUE  
TOWN OF VINEYARD  
E GAMMON ROAD  
VINEYARD, UT 84058

**Phone** 1.801.226.1929

**Phone** 801.226.1929

**Sales Location** Midwest Office - Salt Lake

Description	Quantity	Unit Price	Extended Price
BASEMENT CONFERENCE ROOM			
 <b>K400SPBT</b> - BLACK MID-BACK CONF. CHAIRS MIDWEST <b>Tag For</b> BASEMENT CONFERENCE ROOM	10	327.00	3,270.00
 <b>TS5ATB48120</b> - Table top-Boat shaped, 48D x 120W <b>TOP-SURF:</b> 24L0 GRAPHITE WALNUT (LPL) <b>EDGE:</b> *OPT:EDGE PROFILE OPTIONS <b>FLAT:</b> STD:FLAT EDGE PROFILE <b>POWER:</b> *OPT:POWER OPTIONS <b>PWRUNITS:</b> POWER UNITS STEELCAS <b>Tag For</b> BASEMENT CONFERENCE ROOM 48/119-C	1	700.26	700.26
 <b>TS5ATBR24</b> - Base-Table, Rectangular, 24D x 4W x 28H <b>BASIC:</b> 24L0 GRAPHITE WALNUT (LPL) STEELCAS <b>Tag For</b> BASEMENT CONFERENCE ROOM BTR/24	3	203.45	610.35
<b>Sub Total</b>			4,580.61
<b>Total</b>			4,580.61
BASEMENT LOUNGE			
 <b>COEM4735</b> - Emu Terramare; Coffee table-Small <b>Frame Finish:</b> Textured Paint 7234 - EMU BLACK <b>Top Surface Finish:</b> Emu Porcelain Stoneware ST01 - BASALTINA COALESSE	1	434.80	434.80






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Description		Quantity	Unit Price	Extended Price
<b>Tag For</b> BASEMENT LOUNGE COEM4735				
	<b>N3LTABLECF</b> - B-Free; Coffee table-Occasional	1	236.15	236.15
	<b>Top Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL)			
	<b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT			
	<b>Base Finish:</b> Textured Paint 7207 - BLACK			
	STEELCAS			
<b>Tag For</b> BASEMENT LOUNGE 17.5/29.5				
	<b>TS31413</b> - Jenny; Chair-Round, Low	2	768.34	1,536.68
	<b>UPHLSTRY:</b> 5H16 INDIGO			
	STEELCAS			
	<b>Tag For</b> BASEMENT LOUNGE JENNY			
	<b>TS31601</b> - Lincoln Lounge; Chair, Post legs	2	491.42	982.84
	<b>LEGS:</b> 0835 BLACK			
	<b>UPHLSTRY:</b> L305 BROWN			
	STEELCAS			
	<b>Tag For</b> BASEMENT LOUNGE LINCOLN			
	<b>TS34403</b> - Alight; Ottoman-Bench	2	312.51	625.02
	<b>UPHLSTRY:</b> 5623 CYCLONE			
	<b>LEG OPT:</b> *OPT:LEG OPTIONS			
	<b>GLIDES:</b> LOW PROFILE GLIDES			
	STEELCAS			
<b>Tag For</b> BASEMENT LOUNGE ALIGHT				
<b>Sub Total</b>				3,815.49
<b>Total</b>				<b>3,815.49</b>
BASEMENT WORKSTATIONS				
	<b>465B300</b> - Think; Stool, 3D knit	6	722.15	4,332.90
	<b>Frame Finish:</b> Plastic - PG1 6205 - BLACK			
	<b>Footring Finish:</b> Smooth Paint PG2 0835 - BLACK			
	<b>Back Finish:</b> 3D Knit 5064 - LICORICE			
	<b>Seat Finish:</b> Retrieve TM42 - SHADOW			
	<b>Arm Type:</b> Height,Width,Pivot,Depth Arm			
	<b>Lumbar Option:</b> Adjustable Lumbar			
	<b>Base Type:</b> Plastic Base			





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Description	Quantity	Unit Price	Extended Price
<b>Caster or Glide Type:</b> Hard Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Fire Code Type:</b> No Fire Code STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS THINK			
 <b>LSL18YA</b> - Light-Shelf, LED, Daisy chain starter, 18 1/2W <b>BASIC:</b> 6000 BLACK <b>MNTG OPT:</b> *OPT:MOUNTING OPTIONS <b>MAGNETIC:</b> STD:MAGNETIC MOUNT STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS LSL/18	2	178.01	356.02
 <b>LSL18YB</b> - Light-Shelf, LED, Daisy chain secondary, 18 1/2W <b>BASIC:</b> 6000 BLACK <b>MNTG OPT:</b> *OPT:MOUNTING OPTIONS <b>MAGNETIC:</b> STD:MAGNETIC MOUNT STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS LSL/18	2	163.05	326.10
 <b>RBB42QTAK</b> - Universal; Bin-Over the case, Technology / Answer / Kick application, 42W <b>BASIC:</b> 7239 MIDNIGHT <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK PLUG <b>DOOR:</b> *OPT:DOOR OPTIONS <b>STD DOOR:</b> STD:STANDARD DOOR <b>NO ASST:</b> STD:NO ASSIST <b>LOCK OPT:</b> *OPT:LOCK OPTIONS <b>LOCK:</b> STD:LOCK <b>BRACKETS:</b> *OPT:OPTIONAL BRACKETS <b>NOOPTBKT:</b> STD:NO OPTIONAL BRACKETS STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS OH/42/16	4	228.25	913.00
 <b>RBB60QTAK</b> - Universal; Bin-Over the case, Technology / Answer / Kick application, 60W <b>BASIC:</b> 7239 MIDNIGHT <b>LOCK:</b> 9201 POLISHED CHROME	2	377.73	755.46

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Description	Quantity	Unit Price	Extended Price
<b>KEYS:</b> SK PLUG <b>DOOR:</b> *OPT:DOOR OPTIONS <b>STD DOOR:</b> STD:STANDARD DOOR <b>NO ASST:</b> STD:NO ASSIST <b>LOCK OPT:</b> *OPT:LOCK OPTIONS <b>LOCK:</b> STD:LOCK <b>BRACKETS:</b> *OPT:OPTIONAL BRACKETS <b>NOOPTBKT:</b> STD:NO OPTIONAL BRACKETS STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS OH/60/16			
 <b>RPM2427AP</b> - Pedestal-Mobile, 2 box / 1 file, Proud steel front, 23 1/2D <b>BASIC:</b> 7239 MIDNIGHT <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK PLUG <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>1/8 IN STL:</b> STD:1/8 INCH HIGH STEEL <b>DWR OPT:</b> *OPT:DRAWER OPTIONS <b>FULL DWR:</b> STD:FULL DRAWER <b>PULLS:</b> *OPT:PULL OPTIONS <b>HDL PULL:</b> HANDLE PULL <b>PULL:</b> PULL <b>PLTMETAL:</b> *PULL:PLATED METAL <b>9212:</b> SILVER STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS BBF	6	346.78	2,080.68
 <b>TS71842TB</b> - Tackboard, 42W x 18H <b>SURFACE:</b> P427 STONE <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS TB/42	4	60.14	240.56
 <b>TS71860TB</b> - Tackboard, 60W x 18H <b>SURFACE:</b> P427 STONE <b>FAB DIR:</b> *OPT:FABRIC DIRECTION	2	85.11	170.22




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Description	Quantity	Unit Price	Extended Price
<b>HORZ:</b> STD:HORIZONTAL APPLICATION <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS TB/60			
 <b>TS74242TTF</b> - Panel-Full tackable acoustical, Thin, 42W x 42H <b>BASIC:</b> 7239 MIDNIGHT <b>SURF-1:</b> P427 STONE <b>SURF-2:</b> P427 STONE <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>COH1:</b> Std COH Top Cap - 1 End <b>PWR OPT:</b> *OPT:POWER OPTIONS <b>3+1 PWR:</b> 3+1 PWR OPTIONS <b>1 PWRKIT:</b> 1 POWER KIT 3+1 <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>SURF-1:</b> SURF-1 <b>HORZ:</b> STD:HORIZONTAL APPLICATION <b>SURF-2:</b> SURF-2 <b>HORZ:</b> STD:HORIZONTAL APPLICATION <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS 42/42s	2	252.87	505.74
 <b>TS742HFS</b> - Frame, Horizontal package, Stacking, 42W <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS HFS42	2	9.50	19.00
 <b>TS742TEPJ</b> - Junction-End of run, Thin, 42H <b>TRIM:</b> *OPT:TRIM PACKAGE <b>PAINT:</b> PAINTED TRIM PKG <b>UPRIGHT:</b> UPRIGHT <b>TEXT PNT:</b> *UPRIGHT:TEXTURED PAINT <b>7239:</b> MIDNIGHT <b>STEELCAS</b>	2	36.58	73.16




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Description		Quantity	Unit Price	Extended Price
<b>Tag For</b> BASEMENT WORKSTATIONS E42				
 <b>TS745TCIJ</b> - Junction-In line, Change of height, Thin, 42 to 54		2	66.47	132.94
<b>TRIM:</b> *OPT:TRIM PACKAGE				
<b>PAINT:</b> PAINTED TRIM PKG				
<b>UPRIGHT:</b> UPRIGHT				
<b>TEXT PNT:</b> *UPRIGHT:TEXTURED PAINT				
<b>7239:</b> MIDNIGHT				
STEELCAS				
<b>Tag For</b> BASEMENT WORKSTATIONS I42-54				
 <b>TS75442TTF</b> - Panel-Full tackable acoustical, Thin, 54H x 42W		4	256.04	1,024.16
<b>BASIC:</b> 7239 MIDNIGHT				
<b>SURF-1:</b> P427 STONE				
<b>SURF-2:</b> P427 STONE				
<b>TC OPT:</b> *OPT:TOP CAP OPTIONS				
<b>STD CAP:</b> STD:Std Top Cap				
<b>PWR OPT:</b> *OPT:POWER OPTIONS				
<b>3+1 PWR:</b> 3+1 PWR OPTIONS				
<b>1 PWRKIT:</b> 1 POWER KIT 3+1				
<b>FAB DIR:</b> *OPT:FABRIC DIRECTION				
<b>SURF-1:</b> SURF-1				
<b>HORZ:</b> STD:HORIZONTAL APPLICATION				
<b>SURF-2:</b> SURF-2				
<b>HORZ:</b> STD:HORIZONTAL APPLICATION				
<b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION				
<b>NO TRAY:</b> NO CABLE TRAY				
<b>TRAY OPT:</b> *OPT:BASE TRAY OPTION				
<b>NO TRAY:</b> NO BASE TRAY				
<b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS				
<b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES				
STEELCAS				
<b>Tag For</b> BASEMENT WORKSTATIONS 42/54				
 <b>TS754TEPJ</b> - Junction-End of run, Thin, 54H		1	36.58	36.58
<b>TRIM:</b> *OPT:TRIM PACKAGE				
<b>PAINT:</b> PAINTED TRIM PKG				

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_









# MIDWEST COMMERCIAL INTERIORS

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Quotation 152341

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Description	Quantity	Unit Price	Extended Price
<b>UPRIGHT: UPRIGHT</b> <b>TEXT PNT: *UPRIGHT:TEXTURED PAINT</b> <b>7239: MIDNIGHT</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS E54			
 <b>TS754TIPJ</b> - Junction-In line, Thin, 54H STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS I54	1	26.03	26.03
 <b>TS754WPJ</b> - Junction-Wall start, 54H STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS WS54	3	72.45	217.35
 <b>TS760HB</b> - Horizontal brace, 60W <b>BASIC: 7239 MIDNIGHT</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS HB/60	2	29.19	58.38
 <b>TS7BSWHC</b> - Wall hanging channel, 66H <b>BASIC: 7239 MIDNIGHT</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS WC	4	40.09	160.36
 <b>UCANT</b> - Cantilever, On module application, 16W x 13D <b>BASIC: 7239 MIDNIGHT</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS CANT	8	36.93	295.44
 <b>UCC224242</b> - Worksurface-Corner, Plastic edge, Laminate, Curved, 23 1/2DL x 23 1/2DR x 41 1/2WL x 41 1/2WR <b>EDGE: 6231 GRAPHITE WALNUT</b> <b>TOP-SURF: 2410 GRAPHITE WALNUT (HPL)</b> <b>WKSF OPT: *OPT:WORKSURFACE OPTION</b> <b>SCALLOP: STD:SCALLOPS</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS 24/42/42/24	6	164.24	985.44







Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**MIDWEST COMMERCIAL INTERIORS**

987 S. West Temple  
Salt Lake City, UT 84101  
Main: 801.359.7681  
Fax: 801.355.2713

**Quotation 152341**

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Description	Quantity	Unit Price	Extended Price
 <b>UFB - Bracket-Flush mount</b> <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS FMB	4	9.14	36.56
 <b>UHDPL - Post leg, Double, Glides, 40 7/8H</b> <b>LEGS: 7239 MIDNIGHT</b> <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS DLS	4	143.49	573.96
 <b>UHPL - Post leg, Glides, 40 7/8H</b> <b>LEGS: 7239 MIDNIGHT</b> <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS SL	6	54.87	329.22
 <b>US2442 - Worksurface-Straight, Plastic edge, Laminate, 1/2 cord drop, 23 1/2D x 42W</b> <b>EDGE: 6231 GRAPHITE WALNUT</b> <b>TOP-SURF: 2410 GRAPHITE WALNUT (HPL)</b> <b>WKSF OPT: *OPT:WORKSURFACE OPTION</b> <b>SCALLOP: STD:SCALLOPS</b> <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS 24/42	4	78.78	315.12
 <b>US2448 - Worksurface-Straight, Plastic edge, Laminate, 1/2 cord drop, 23 1/2D x 48W</b> <b>EDGE: 6231 GRAPHITE WALNUT</b> <b>TOP-SURF: 2410 GRAPHITE WALNUT (HPL)</b> <b>WKSF OPT: *OPT:WORKSURFACE OPTION</b> <b>SCALLOP: STD:SCALLOPS</b> Special Size: A=23-1/2" D X (B=45" W) <b>Eng Quote SF092319</b> <b>Eng Quote Product ID SF00176151</b> <b>STEELCAS</b> <b>Tag For</b> BASEMENT WORKSTATIONS SPCL: 24x(45)	1	93.90	93.90
 <b>US2454 - Worksurface-Straight, Plastic edge, Laminate, 1/2 cord drop, 23 1/2D x 54W</b> <b>EDGE: 6231 GRAPHITE WALNUT</b> <b>TOP-SURF: 2410 GRAPHITE WALNUT (HPL)</b> <b>WKSF OPT: *OPT:WORKSURFACE OPTION</b>	1	100.23	100.23

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**Quotation 152341**

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Description	Quantity	Unit Price	Extended Price
<b>SCALLOP: STD:SCALLOPS</b> Special Size: A=23-1/2" D X (B=49" W) <b>Eng Quote SF092319</b> <b>Eng Quote Product ID SF00176151</b> STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS SPCL: 24x(49)			
 <b>US2460</b> - Worksurface-Straight, Plastic edge, Laminate, 1/2 cord drop, 23 1/2D x 60W <b>EDGE:</b> 6231 GRAPHITE WALNUT <b>TOP-SURF:</b> 2410 GRAPHITE WALNUT (HPL) <b>WKSF OPT:</b> *OPT:WORKSURFACE OPTION <b>SCALLOP:</b> STD:SCALLOPS STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS 24/60	2	106.21	212.42
 <b>USSBR</b> - Bracket-Side support STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS SS	5	13.36	66.80
 <b>UTR1642TA</b> - Worksurface-Transaction, Plastic edge, Laminate, Straight, Thin, Answer application, 16D x 42W <b>EDGE:</b> 6231 GRAPHITE WALNUT <b>TOP-SURF:</b> 2410 GRAPHITE WALNUT (HPL) <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> Std Top Cap <b>TOP-CAP:</b> TOP CAP <b>TEXT PNT:</b> *TOP-CAP:TEXTURED PAINT <b>7239:</b> MIDNIGHT STEELCAS <b>Tag For</b> BASEMENT WORKSTATIONS 16/42	2	126.26	252.52
<b>Sub Total</b>			14,690.25
<b>Total</b>			<b>14,690.25</b>
<b>COUNCIL CHAMBERS</b>			
 <b>465A000</b> - Think; Chair, Upholstered back <b>Frame Finish:</b> Plastic - PG1 6205 - BLACK <b>Upholstery Color Scheme:</b> Non-Contrasting <b>Back Finish:</b> Brisa BR01 - BLACK ONYX	7	615.88	4,311.16

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_






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Quotation 152341

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Description	Quantity	Unit Price	Extended Price
<b>Sewn Upholstery Type:</b> Sewn <b>Seat Finish:</b> Brisa BR01 - BLACK ONYX <b>Headrest Option:</b> No Headrest <b>Coat Hanger:</b> No Coat Hanger <b>Arm Type:</b> Height,Width,Pivot,Depth Arm <b>Lumbar Option:</b> Adjustable Lumbar <b>Cylinder Type:</b> Standard Range <b>Base Type:</b> Plastic Base <b>Caster or Glide Type:</b> Hard Casters <b>Soil Retardant Option:</b> No Soil Retardant <b>Fire Code Type:</b> No Fire Code STEELCAS <b>Tag For</b> COUNCIL CHAMBERS THINK			
 <b>490D</b> - Move; Chair accessory-Dolly, Transport / storage STEELCAS <b>Tag For</b> COUNCIL CHAMBERS MOVE DOLLY	1	351.39	351.39
 <b>VTRF</b> - Verb; Table-Rectangle, Flip-top <b>Depth:</b> 19.00000 <b>Width:</b> 60.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2410 - GRAPHITE WALNUT (HPL) <b>Edge Finish:</b> Plastic - PG1 6231 - GRAPHITE WALNUT <b>Leg:</b> Cast Leg <b>Leg Finish:</b> Textured Metallic 7246 - MIDNIGHT METALLIC <b>Caster:</b> 4 Locking Casters <b>Underside:</b> Dark <b>Side Dock and Hook:</b> No Side Dock & Hook <b>Stow Hook:</b> No Stow Hooks <b>Center Dock with No Storage:</b> No Center Docks <b>Modesty Panel:</b> No Modesty Panel STEELCAS <b>Tag For</b> COUNCIL CHAMBERS 19/60-FP-CL	14	610.48	8,546.72
 <b>490410</b> - Move; Chair, Plastic back, No arms, Glides <b>FRAME:</b> 7239 MIDNIGHT <b>SHELL:</b> 6259 MIDNIGHT(SOLAR BLACK)	28	144.05	4,033.40

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



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Quotation 152341

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Description	Quantity	Unit Price	Extended Price
UPHILSTRY: 5691 ORCA GLIDES: *OPT:GLIDES HARD GLD: STD:HARD GLIDES STEELCAS Tag For COUNCIL CHAMBERS MOVE			
Sub Total			17,242.67
Total			17,242.67
LABOR - ESTIMATED COST TO RECEIVE, INSPECT, DELIVER, INSTALL AND REMOVE TRASH.	1	4,211.43	4,211.43
COST IS BASED UPON THE PREMISES BEING READY FOR DELIVERY AND INSTALLATION OF PRODUCT. MIDWEST			
Quotation Totals			
Sub Total			44,540.45
Grand Total			44,540.45

*Select Images are provided as a preliminary color and type representation and should not be used for final color and product selection.  
Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample.  
For accuracy, order and view an actual sample.*

End of Quotation

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION NO. 2018-**

**A RESOLUTION OF THE VINEYARD CITY COUNCIL ADOPTING THE  
MOUNTAINLAND PRE-DISASTER HAZARD MITIGATION PLAN**

WHEREAS, Vineyard recognizes the threat that natural hazards pose to people and property within Vineyard and

WHEREAS Vineyard has participated in the creation of a multi-hazard mitigation plan, hereby known as the Mountainland Pre-Disaster Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS Mountainland Pre-Disaster Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Vineyard from the impacts of future hazards and disasters; and

WHEREAS adoption by Vineyard demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Mountainland Pre-Disaster Hazard Mitigation Plan

**THEREFORE, BE IT RESOLVED** by the Vineyard City Council as follows:

In accordance with Utah code (10-3-717), Vineyard adopts the Mountainland Pre-Disaster Hazard Mitigation Plan

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Recorder



## NAMING OF PUBLIC LAND AND FACILITIES

### **PURPOSE:**

The purpose of this policy is to establish a uniform procedure for the official naming of Vineyard's public land and facilities to ensure that these public amenities are easily identified and located, and given names that are consistent with the character and heritage of the area, neighborhood, or community served.

### **CRITERIA:**

It is the policy of the City of Vineyard to name its public land and facilities through an adopted process utilizing established criteria emphasizing community character, heritage, geography, civics and service.

1. Names submitted should adhere to the following standards:
  - a. Recognized geographic names – relative to the location of the land or facility.
  - b. Natural or geological features proximate to the land or facility.
  - c. Cultural or historical significance to the City, County or surrounding neighborhood
  - d. Organization who made a significant contribution to the community. Contribution, whether years of service or monetary donation, should be extensive, substantial and documented.
  - e. A person (deceased) who made a significant contribution to the City as a whole over an extended period of time. It should be someone who has contributed in a definitive and outstanding manner to the betterment of this community and its citizens.
2. The process to name public land and facilities shall begin within 12 months after the City has acquired title to the land and/or formally accepted the dedication.
3. Conditions of property donation as agreed upon by the donor and the City shall be honored regarding the naming of the land and facility subject to these adopted policies.

### **SUBMITTING A NAME REQUEST**

1. Any person, group or organization may submit to name public land or facilities through the completion of the Naming of Public Land and Facilities application to the Planning Department.
2. The application shall include sufficient explanation to enable the Parks and Trails Committee to make a determination that the naming is justified and complies with this policy. Factors to be considered include, but are not limited to:
  - a. The proposed name and the reason for the naming.



- b. The background information, biographical information demonstrating the contribution or other factors associated with a person or place to be named.
  - c. In cases of proposals recognizing deceased individuals, documentation verifying that the living family members or relatives are in agreement with the proposal.
  - d. Any other factors which would support the proposal or request, including consistency with this policy.
3. Planning staff will review the application for adherence to the stated criteria and authentication of statements relative to the naming.
4. Once the application is deemed complete, planning staff will forward the application the Parks and Trails committee for consideration.
5. The Parks and Trails committee will offer the opportunity for public input on the proposed naming.
6. The Parks and Trails committee shall forward their recommendation to the City Council for a final decision.
7. Following approval of a name by the City Council, planning staff will identify the specific land or facility with appropriate signage specifying the name. The signage will be designed according the existing Signage Ordinance.

PARKS AND TRAILS COMMITTEE MEMBERS: Members are volunteers from the Vineyard Planning Commission and Heritage Commission



## APPLICATION FOR THE NAME OF PUBLIC LANDS AND FACILITIES

Date: \_\_\_\_\_

Date Application Received: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone/email: \_\_\_\_\_

1. Type of Public Land or Facility to be named

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2. Location or Address of property in question

*\*Please provide a map identifying the proposed location. If proposing a name for a trail please indicate how many miles.*

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3. Proposed Name

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4. Please provide a narrative on the background, history and/or evidence to support the proposed name.



**FOR CITY STAFF USE ONLY**

Parks and Trails Committee Review Date: \_\_\_\_\_

Parks and Trails Recommendation:

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City Council Review Date: \_\_\_\_\_

City Council Decision:

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_





## VINEYARD CITY COUNCIL STAFF REPORT

**Date:** 2/23/2018

**Agenda Item:** 9.4 Municipal Code amendment

**From:** Pamela Spencer

**Department:** Records

**Subject:** Parking restrictions for winter months

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**Background/Discussion:**

Due to the heavy winter weather and concerns expressed by residents and office staff about snow removal, Mayor Fullmer and I felt it was time to adopt an ordinance to restrict parking in the winter months. At my request City Attorney David Church drafted the attached ordinance to restrict parking on the streets from November 1 to March 31.

**Fiscal Impact:** N/A

**Recommendation:**

The mayor and council to discuss the options and adopt the additional code.

**Alternatives:**

**Odd and Even Parking Days**

From November 1 to March 31 vehicle owners are required to move their vehicles to the other side of the street every 24 hours. You park on the side of the street with odd-numbered house and building numbers on odd days, and the side of the street with even-numbered house and building numbers on even days. In months that end in 31 you park on the odd side of the street on the 31<sup>st</sup> and the 1<sup>st</sup> of the new month. Unless only one side of the street allows parking.

**Attachments:**

**Ordinance No 2018-01**

**VINEYARD  
ORDINANCE 2018-01**

**AN ORDINANCE AMENDING VINEYARD MUNICIPAL CODE TO INCLUDE A  
PROHIBITION ON CERTAIN WINTER TIME PARKING TO HELP FACILITATE SNOW  
REMOVAL WITHIN THE CITY**

**WHEREAS**, it is a priority for residents to have streets plowed as quickly and safely as possible to facilitate safe travel to work, school and other activities; and

**WHEREAS**, each winter plowing efforts are slowed or hindered as a result of having vehicles parked on City streets.

**NOW THEREFORE**, be it ordained by the Council of Vineyard, in the State of Utah, as follows:

**SECTION 1:        ADOPTION** “Parking Of Motor Vehicles On City Streets During Snow Removal” of the Vineyard Municipal Code is hereby *added* as follows:

**A D O P T I O N**

**10.04.050 Parking Of Motor Vehicles On City Streets During Snow Removal (*Added*)**

- A. In order to keep the city streets clean and safe in the event of a snowstorm the following parking requirements and regulation are set out as set forth below:
- B. DEFINITIONS:
  - 1. Street: The portion of land dedicated to public use for the street, sidewalk and utility purposes.
  - 2. Motor vehicle: A self-propelled vehicle intended primarily for use and operation on the street.
  - 3. Non-road vehicle: A vehicle that is not licensed for on-road use. Includes, but is not limited to, vehicles used principally for construction and other non-transportation purposes. Golf carts, farm tractors, snowmobiles, forklifts and boats are examples of vehicles in this category.
  - 4. Non-motorized vehicles: A non-self-propelled vehicle intended primarily for use and operation on the street, such as horse, construction, car, boat trailers or any trailer which is designed to haul any cargo or material.
  - 5. Junk Vehicle: Any motor vehicle or non-motorized vehicle, which is without a properly affixed current license plate or registration, or is wrecked, dismantled, partially dismantled, inoperative or abandoned.
- C. It is unlawful for any person to park or allow to remain parked any non-road, non-motorized, and/or junk vehicles upon the city street from November 1 to March 31 between the hours of 12:00 AM to 8:00 AM, and any time snow is present, so as to provide access to snow plows for snow removal.
- D. It is unlawful for any person to park or allow to remain parked any motor vehicle upon the city street from November 1 to March 31 between the hours of 12:00 AM to 8:00 AM, and anytime snow is present, so as to provide access to snow plows for snow removal.
- E. It is unlawful for any person to deposit or cause to be deposited any snow upon any city street on the travel portion. It is also unlawful for any person to deposit or cause to be deposited any snow in such a manner as to obstruct a public sidewalk.

- F. ENFORCEMENTS: The City Public Works Director, the Utah County Sheriff or his deputies acting as the City police department are authorized and may remove and tow away or have removed or towed away by a commercial towing service, or by city-operated vehicles, any non-road, non-motorized, and/or junk vehicles, car or motor vehicle or other vehicle parked in violation of this part which prevents or obstructs snow removal from city streets. The owner of the vehicle is responsible for the towage fees.
- G. PENALTIES FOR VIOLATION: Violations of the provisions of this section shall constitute an infraction.

**EFFECTIVE DATE:** This ordinance shall take effect upon posting in accordance with state law.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor Julie Fullmer	_____	_____	_____	_____
John Earnest	_____	_____	_____	_____
Tyce Flake	_____	_____	_____	_____
Chris Judd	_____	_____	_____	_____
Nate Riley	_____	_____	_____	_____
Leading Authority		Attest		
_____				
Julie Fullmer, Mayor, Vineyard				_____
				Pamela Spencer, City Recorder
				Vineyard



## VINEYARD CITY COUNCIL STAFF REPORT

**Date:** 02-28-2018  
**Agenda Item:** 9.6 Center Street Overpass  
**From:** Jacob McHargue  
**Department:** Finance  
**Subject:** Center Street Overpass Permit

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### **Background/Discussion:**

We have completed the design for the center street overpass. The next step we need to take before we can send the project out for bid is to apply for the permit to cross the UP line. We have not made application for this permit until now because we must begin construction on the overpass within 12 months of receiving the permit or it will expire.

### **Fiscal Impact:**

\$60,000

### **Recommendation:**

Based on our discussion with the council in the annual retreat, we know this project is a high priority for the city. We believe we have the funding to complete the project, so we recommend taking this next step so we can move the project forward.

### **Attachments:**